

## Student Manager Database



Here at the Center for Applied Rural Innovation (CARI) we are working hard to provide

you with a complete registration system. The Student Manager Database is reliable and capable of handling even the most demanding of course/conference needs.



We are providing on-line registration for non-credit courses and conferences across the state of Nebraska and we look forward to helping you with your next registration need.

Check us out at:

<http://cariregistration.unl.edu>

The University of Nebraska–Lincoln does not discriminate based on gender, age, disability, race, color, religion, marital status, veteran’s status, national or ethnic origin or sexual orientation.

Student Manager Database provided by:



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**Nebraska**  
Lincoln

## Center for Applied Rural Innovation



For All Your  
Registration Needs



# CARI Registration Pricing Guide

## FREE consultation to discuss your registration needs.

### Course Setup Includes:

- Setup & Formulation of meetings
- Course Creation & Regular Registration
- Payment Processing
- Online, Phone, Fax, and Mail Registrations
- Email Invoicing & Confirmations
- Mass Email Capabilities
- Reports, Mailing Labels, & Exports
- Deadbeat Follow-up
- Name Storage for Future Years & Marketing
- Instructor Access
- Calendar Posting
- Demographic Data
- Registration contact

**Clone-able Courses:** To qualify as a clone-able course means the course can be copied from an old one to create the new session.

**Limited Usage:** For workshops where registration fees are not collected. Course Setup for one session, export of names, name storage for future years and marketing, calendar posting, and demographic data are all included. The per registration charge is waived for qualifying courses/conferences.

### Data Entry Service:

We can enter in lists of participants from typed lists that include the required information: First name, Last name, Address, City, State, Zip, Phone and/or Email.

### Information Coordination:

We will handle both registration related calls and informational calls regarding the course/conference for you. To provide the best customer service, we will ask you to participate in an interview process to clarify expectations.

### Custom Basic Registration Page Includes

- Two Graphics and up to 3 Web links
- Limited workshops/breakout sessions (up to 2 separate sessions)
- Credit Cards and Invoice billing available

### Custom Intermediate Registration Includes

- 5 Graphics and 10 Web links
- Guest Name collection or Coupon Code Feature (Only 1 at this level)
- Limited Workshops/Breakout Sessions (up to 4 Sessions)

### Custom Advanced Registration Includes

- Additional Graphics and Web links
- Using Both Guest name and Coupon Code Feature

Remember to visit us on the web at:

<http://cariregistration.unl.edu>

Or Email:

[cari@unlnotes.unl.edu](mailto:cari@unlnotes.unl.edu)

## Main Service Fees

### Course Setup Fee:

1st Course	\$25.00
Each Clone-able Course	\$10.00
Limited Usage	\$10.00

**Cost per Registration Name: \$1.50**

**\*\*Credit card transaction fees will be applied\*\***

### Additional Services Available

#### Data Entry:

Per Typed Page	\$10.00
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#### Custom Basic Registration Page:

1st Course	\$20.00
Each Clone-able Course	\$10.00

#### Custom Intermediate Registration Page:

1st Course	\$30.00
Each Clone-able Course	\$15.00

#### Custom Advance Registration Page:

1st Course	Quote needed
Each Clone-able Course	

#### Custom Confirmation Page:

1st Course	\$10.00
	\$5.00

#### Custom Email Confirmation:

1st Course	\$10.00
Each Clone-able Course	\$5.00

#### Supplemental Data Page: (per page)

\$20.00

#### On-site Coordination:

(per name plus travel exp) \$2.50

#### Course Cancellation Fee:

\$10.00